

**NORTH HERTFORDSHIRE DISTRICT COUNCIL**

**CABINET**

**Meeting held at Council Offices, Gernon Road, Letchworth Garden City  
on Tuesday, 18 June 2013 at 7.30pm**

**EXTRACT FROM MINUTES**

**15. FEASIBILITY OF A CREMATORIUM AT WILBURY HILLS CEMETERY,  
LETCWORTH GARDEN CITY**

The Portfolio Holder for Waste Management, Recycling and Environment presented a report of the Head of Leisure and Environmental Services in respect of the feasibility of a Crematorium at Wilbury Hills Cemetery, Letchworth Garden City. The following appendix was submitted with the report:

Appendix A – Crematorium Feasibility Study.

The Portfolio Holder for Waste Management, Recycling and Environment advised that Wilbury Hills Cemetery was opened in 2008 in its current form, with the whole intention of meeting the future needs for burials and remembrance of the dead for the residents of North Hertfordshire as a District Wide facility for many years to come.

The Portfolio Holder for Waste Management, Recycling and Environment stated that, following the completion of an independent feasibility study, it had been made apparent to Officers that there was a substantial opportunity for the development of a Crematorium at Wilbury Hills. The completed research provided basic background information that could assist with the development of a detailed business case. The business case would be expected to identify the options for delivery of the project and advantages and disadvantages of each option proposed.

The Portfolio Holder for Waste Management, Recycling and Environment sought confirmation from Cabinet as to whether or not the Council wished to continue to investigate the options for developing a crematorium within the District. If so, the Business Case would identify the various options for delivering the project and would identify the advantages and disadvantages of each. Upon receipt of the Business Case at a subsequent Cabinet meeting, the chosen delivery option would be identified and confirmation sought to proceed with the project.

In response to a question, the Portfolio Holder for Waste Management, Recycling and Environment confirmed that £20,000 had been spent on the completed feasibility study, and that a further £30,000 would be spent on development of the Business Case.

**RESOLVED:** That officers be authorised to undertake the development of a Business Case to follow on from the completed feasibility study and report its conclusions to a future meeting of the Cabinet.

**REASON FOR DECISION:** To expand the existing facility at Wilbury Hills in order to provide a full profile of options for burial or cremation.